

Ref: IPEM/IQAC/2022-23/02

Date: 29/07/2022

NOTICE

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be held on 04th August 2022 (Thursday) at 03:00 PM in the conference Hall (GF). All the members are requested to attend.

Agenda: -

- To Approve the minutes of the previous meeting and discussion on Action Taken Report
- To Apprise About Progress of AQAR 2021-22 work.
- To Plan Academic Audit for 2021-22
- To discuss Action Plan for the Session 2022-23 under the following heads:
 - Curricular Aspects
 - Teaching Learning
 - Research and Development
 - Infrastructure
 - Student Support and Progression
 - Faculty Development
- Revision of Various Committees
- Any other agenda with the permission of Chair.

IQAC Coordinator

Copy to:

- Secretary, Laksh Educational Society
- Director IPEM
- Dean Academics IPEM
- HODs (All Departments)
- IQAC Members

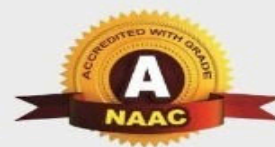
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BRIEF RECORD OF 16th IQAC MEETING HELD ON 4.08.2022 IN CONFERENCE ROOM

Present Members:

Dr. R.K Singhal, Dr. Dolly Phillips, Dr. Nishi Sharma, Mr. Shashank Chaudhary, Mr. Surendra Kumar, Mr. Pankaj Sharma

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To confirm the minutes of the previous meeting,

The minutes of the previous meeting held on the 12th April 2022 were circulated and confirmed.

2. To revise the syllabus to improve the course structure

It was discussed that the B.Ed. syllabus has to be updated to fulfil the demands of academic institutions and schools, and that a request to amend the syllabus will be sent to the university.

3. To develop rubrics based on POs' attainment

It was concluded that the implementation of rubrics based POA attainment was necessary, and that a workshop for faculty members should be held for that purpose.

Notice and notification of events

It was proposed that, starting with the sessions 2022–2023, all event notices and notifications be sent to the IQAC cell to keep records.

4. Encourage research-based activities and participation in seminars, workshops, etc.

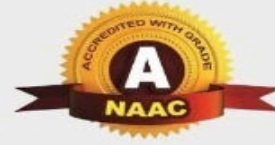
The decision was made that all faculty members should publish articles in UGC Care-indexed journals and participate in research-based activities, and the institute will assist them financially.

5. Students' participation in sports and cultural activities in other institutions

It was discussed that students' involvement in athletic and cultural events at the college and state levels would be encouraged, and the appropriate assistance would be given for the same.

6. Sign memorandums of understanding (MOUs) with reputable academic, corporate, and non-governmental organisations (NGOs).

The institute has partnered with and signed MOUs with companies such as Beautiful Tomorrow, Avro Industries, Assert IT, Arni University, and Pidilite to help students in the management, CTE, and CA departments succeed academically, socially, and in terms of job placement. It was expected that in the coming session the practice of establishing collaborations and signing MOUs will be



continued which will be instrumental for the growth and development of the institute in academic, industrial and social context.

7. Submission of Participation Certificate to IQAC Cell

It was decided that faculty from the Management, CTE, and CA Departments will submit copies of their participation certificates for seminars, workshops, and other events to the IQAC cell.

8. Update on various committee members

To improve the functions and efficiency of functioning, various committees' members were updated and modified in accordance with the upcoming session.

9. To schedule an audit of various committees and departments

It was discussed that the external audit firms would undertake audits of several committees, including green audit, ISO, and others, for the upcoming 2022–2023 session.

10. To comply with NEP for the coming session

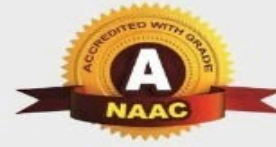
It was discussed that action must be conducted for NEP in accordance with the UGC NAAC guidelines for the forthcoming session.

The meeting ended with a vote of thanks to the chair.

IQAC Coordinator

Copy to:

- Secretary, Laksh Educational Society.
- Director IPEM
- Dean Academics IPEM
- HODs (All Departments)
- IQAC members



BRIEF RECORD OF 17th IQAC MEETING HELD ON 10.09.2022 IN CONFERENCE ROOM

Present Members:

Dr. Nishi Sharma, Mr. Shashank Chaudhary, Mr. Pankaj Sharma, Ms. Supriya Sharma

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Confirm the Minutes of the Previous Meeting,

The minutes of the previous meeting held on the 4th August 2022 were circulated and confirmed.

2. To Revise the Syllabus to Improve the Course Structure

It was discussed that a request to amend the B.Ed syllabus will be sent to the university to fulfil the demands of NEP, Skill Enhancement and Students Developments.

3. To Develop Rubrics Based on POs' Attainment

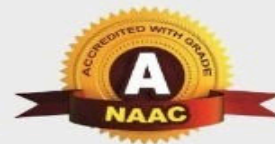
It was concluded that the IQAC Coordinator will take formal training and will share the same with other faculty members to ensure its practice in session 2022-23.

4. Scope of Improvements in the Areas where We Scored Zero in SSR and AQAR

Criteria and sub criteria where we have scored/filled zero in SSR and AQAR were discussed, and actions must be taken to improve the score for upcoming session 2022-23.

5. Apprise about the Preparation of AQAR 2021-22.

It was apprised that the documents preparations in hard and soft copies are being done including stamp and signatures. Scanning and uploading of the documents will be initiated as per the schedule shared.



6. Internal and External Academic Audit of AQAR 2021-22 Criteria's

It was discussed that internal audit of criteria in respect of department will be conducted on 13th September and external audit will be conducted on 19th September 2022.

7. Allocation of Responsibility for AQAR 2021-22 by the Departments.

It was discussed that each department will allocate faculty member for the scanning and uploading of the AQAR 2021-22 as per the schedule to support IQAC.

8. Data Submission and Consolidation for the AQAR 2022-23

It was decided that respective departmental heads will designate the specific faculty member to collect, consolidate and submit the data in hard and soft copy to the IQAC cell for upcoming session 2022-23.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

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- IQAC members

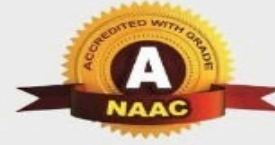
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Ref: IPEM/IQAC/2022-23/03

Date: 04/10/2022

NOTICE

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 08th October 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are requested to attend.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 10/9/2022
- To Apprise about Progress of AQAR 2021-22 work.
- To Apprise about Internal Academic Audit for 2021-22
- To Apprise about IQAC Seminar on NAAC Weaker Areas
- To discuss progress/outcome Plan for the Session 2022-23 under the following heads:
 - MOUs & Collaborations
 - UGC Funding for Research and Conferences
 - Alumni Engagement
 - Research Publications
 - Sports Participations in University
 - Extension Activities
 - Grant from Govt and Non-Govt. Organizations.
 - Participation of IPEM faculty in university evaluation related activities.
- Revision of Various Committees for Session 2022-23
- To discuss the best practices for session 2022-23
- Any other agenda with the permission of Chair.

IQAC Coordinator

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- Executive Director
- 1. Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

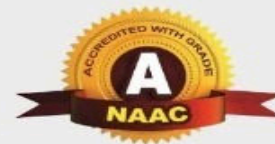
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BRIEF RECORD OF 18th IQAC MEETING HELD ON 08.10.2022 IN CONFERENCE ROOM

Present Members:

Dr. Nishi Sharma, Mr. Pankaj Sharma,

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Confirm the Minutes of the Previous Meeting,

The minutes of the previous meeting held on the 10th September 2022 were circulated and confirmed.

2. To Apprise about Progress of AQAR 2021-22 work

It was apprised that criteria's 1,2 & 3 have been uploaded and 4 is in process.

2. Apprise about internal Academic Audit

It was apprised that internal academic audit for the session 2021-22 has been completed and grade sheets are ready.

3. IQAC seminar on weaker areas

Till now two seminars on weaker areas have been conducted by the IQAC with the faculty members of Management, CTE and CA.

4. To discuss progress/outcome Plan for the Session 2022-23 under the following heads

Departmental heads of Mgmt., CTE and CA were apprised about the progress for the session 2022-23 along with the responsibilities assigned to the respective faculty members for the same.

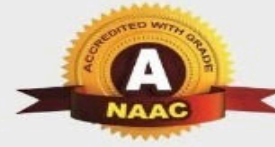
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5. Revision of Various Committees for Session 2022-23

It was discussed that all the committees are required to be revised for the session 2022-23 and new committees will be formed and discussed with the dean academics.

6. To discuss the best practices for session 2022-23.

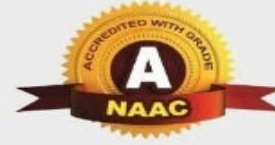
New best practices will be formed for the session 2022-23 and for the same suggestions are invited from all the departments.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

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- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/03

Date: 28/10/2022

IQAC Meeting

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 29th October 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 08/10/2022
- To Apprise about Progress of AQAR 2021-22 work.
- To Apprise about Internal Academic Audit for 2021-22
- To Apprise about IQAC Seminar on NAAC Weaker Areas & COPO Attainments
- To discuss progress for the Session 2022-23
- Revision of Various Committees for Session 2022-23
- To discuss the best practices for session 2022-23
- Any other agenda with the permission of Chair.

IQAC Coordinator

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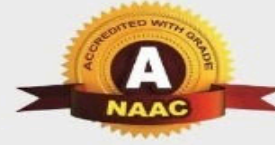
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BRIEF RECORD OF 19th IQAC MEETING HELD ON 29.10.2022 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms Sonam, Ms. Supriya Sharma, Mr. Amit Aggarwal, Mr. Mohit Bharti, Dr. Manoj Chauhan.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 08/10/2022

The minutes of the previous meeting held on the 08th October 2022 were circulated and confirmed.

2. To Apprise about Progress of AQAR 2021-22 work.

It was apprised that UG Criteria's 1 to 5 have been uploaded and Criteria 6 is in process.

3. To Apprise about Internal Academic Audit for 2021-22

It was apprised that internal academic audit for the session 2021-22 has been completed and grade sheets are ready.

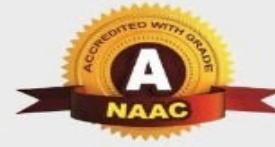
4. To Apprise about IQAC Seminar on NAAC Weaker Areas & COPO Attainments

Seminars on weaker areas and COPO attainment have been conducted by the IQAC with the faculty members of Management, CTE and CA.

5. To discuss progress for the Session 2022-23

Faculty members role and responsibilities will be mapped with KRA for the session 2022-23 for better compliance.

6. Revision of Various Committees for Session 2022-23



It was decided that all the committees must be revised for the session 2022-23 and new committees will be formed and discussed with the dean academics by Tuesday and MOMs of the same will be prepared accordingly.

7. To discuss the best practices for session 2022-23

Suggestions for best practices for the session 2022-23 are invited from the CTE, Management and CA departments by Thursday.

8. COPO attainment for the session 2021-22

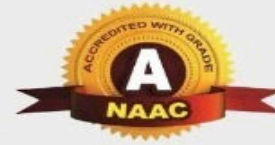
It was decided that from Tuesday to Thursday Management, CA and CTE department faculty members will complete 1st semester/year CO attainment and get it verified from the IQAC cell respectively.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

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- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/04

Date: 11/11/2022

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 12th November 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 29/10/2022
- To Apprise about Progress of AQAR 2021-22 work.
- To Apprise about Energy and Environment Audit for 2021-22
- To discuss progress for the Session 2022-23
- MOM of Various Committees for Session 2022-23
- Any other agenda with the permission of Chair.


IQAC Coordinator

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BRIEF RECORD OF 20th IQAC MEETING HELD ON 12.11.2022 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Sonam, Ms. Supriya Sharma, Mr. Amit Aggarwal.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 29/10/2022

The minutes of the previous meeting held on the 29th October 2022 were circulated and confirmed.

2. To Apprise about Progress of AQAR 2021-22 work.

It was apprised that UG Criteria's 1 to 7 have been uploaded. ID cards of PG classes are in process for student progression evidence along with this M.Ed entrance exam details will be collected of B.Ed students for the same. BBA, BCA, B.Com & B.Ed pass out students will be contacted by Wednesday to collect placement and admission details.

3. To Apprise about Energy and Environment Audit for 2021-22

It was apprised that soft copy of the certificates have been received and audit reports are in process of finalization. Once soft copy will be finalized hard copies of the same will be submitted by the auditor.

4. To discuss progress for the Session 2022-23

- Management department is organizing guest lecture on SAP for the students of B.Com.
- Dr. Nishi Sharma (Principal-CTE) will visit the university for the invigilation and evaluation duty of IPEM faculty in university examinations.
- Sports teams finalization for the upcoming CCSU annual sports meet is in final phase.
- A visit to UGC office will be made on Tuesday, 13th November regarding indexing of management, & CTE Journals.

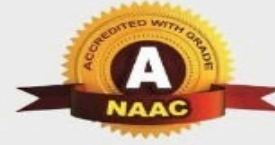
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- A separate account for alumni registration in alumni association will be created in the coming week.

5. MOMs of Various Committees for Session 2022-23

It was decided that MOMs of all the revised committees will be prepared for the session 2022-23 and will be submitted for to the IQAC by 30th November for further course of action.

6. Faculty participations in research and training in other institutions.

- From management department Mr. Tejindra Singh took part in inter-institution activity as an activity judge.
- Dr. Mona Sahay will be presenting a research paper in Bhartiya College (DU) on 22nd November.
- From CTE department Dr. Neeta and Mr. Mohit will be participating in a research conference and will present research papers in an external conference.

7. Industrial collaboration by CRC

Collaboration with at least two industries of repute will be established by the CRC for the session 2022-23, for the training and placement purpose.

8. Multimedia Lab for the students and faculty

It was proposed that a formal proposal will be submitted by the IQAC to establish a multimedia lab for the students and faculty, which will be useful in creating video lectures and e-content for students.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

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- IQAC members

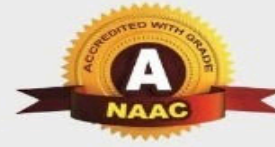
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Ref: IPEM/IQAC/2022-23/05

Date: 22/11/2022

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 26th November 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 12/11/2022
- To Apprise about Progress of AQAR 2021-22 work.
- To Apprise about Energy and Environment Audit for 2021-22
- To discuss progress for the Session 2022-23
- MOM of Various Committees for Session 2022-23
- Best Practices for Session 2022-23
- Course Files for Session 2022-23
- Any other agenda with the permission of Chair.


IQAC Coordinator

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- IQAC Members

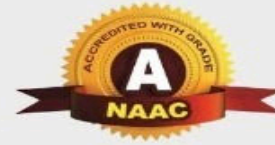
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BRIEF RECORD OF 21st IQAC MEETING HELD ON 26.11.2022 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Sonam, Ms. Supriya Sharma, Mr. Amit Aggarwal.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 29/10/2022

The minutes of the previous meeting held on the 12th November 2022 were circulated and confirmed.

2. To Apprise about Progress of AQAR 2021-22 work.

It was apprised that UG Criteria's 1 to 7 have been uploaded. Pending files and documents from Account and CA, CTE & Mgmt. have also been uploaded on portal along with the audit reports of energy and environment.

3. To Apprise about Energy and Environment Audit for 2021-22

It was apprised that soft copy of the certificates have been received and audit reports have also been approved. Request to submit the hard copies of certificates and reports have been raised to the auditor.

4. To discuss progress for the Session 2022-23

- To improve the understand about the AQAR, it was discussed that NAAC Criterion presentation will be prepare and presented by each department faculty members on all criteria from 1 to 7 starting from 5th of December 2022.
- It was discussed that at least two activities related to competitive examination should be conducted by each department in every semester.
- It was apprised that as per the NAAC Criterion 6, Human Resource Development Center needs to be established to sync and plan faculty development activities.

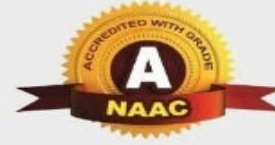
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- It was discussed that award and certification should be given to the faculty and students for their achievements to improve grading in criterion 6.
- It was proposed that a formal proposal will be submitted by the IQAC to establish a multimedia lab for the students and faculty, which will be useful in creating video lectures and e-content for students.

5. MOMs of Various Committees for Session 2022-23

It was decided that MOMs of all the revised committees will be prepared for the session 2022-23 and will be submitted for to the IQAC by 30th November for further course of action.

6. Best Practices for Session 2022-23.

For the session 2022-23 best practices have been identified and finalized, furthermore it was decided that the incremental efforts to strengthen the evidence for the same will initiated at departmental level.

7. Course Files for Session 2022-23

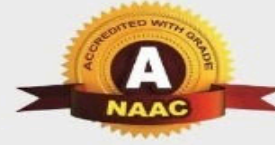
Updated index and file content were approved for the course files (session 2022-23) to improve files in the systematic and comprehensive manner.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/

Date: 07/12/2022

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 10th December 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 26/11/2022
- To Apprise about Progress of AQAR 2021-22 work
- To Apprise about Energy and Environment Audit for 2021-22
- NAAC Criterion presentation by departmental faculty members
- Revised benchmark of NAAC
- To discuss progress for the Session 2022-23
- MOM of Various Committees for Session 2022-23
- Any other agenda with the permission of Chair


IQAC Coordinator

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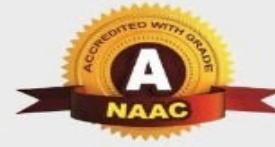
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BRIEF RECORD OF 22nd IQAC MEETING HELD ON 10.12.2022 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Sonam, Mr. Amit Aggarwal.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 26/11/2022

The minutes of the previous meeting held on the 26th of November 2022 were circulated and confirmed.

2. To Apprise about Progress of AQAR 2021-22 work.

It was apprised that UG Criteria's 1 to 7 have been uploaded. Cross Verifications has also been done and AQAR is ready for the final submission.

3. To Apprise about Energy and Environment Audit for 2021-22

Manuals in soft copies have been received and after cross verifications request for the hard copies of certificates and reports along with manuals have been placed with the CAB.

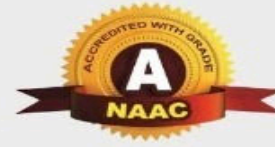
4. NAAC Criterion presentation by departmental faculty members

NAAC Criterion 1 to 7 presentation will start in room no 1102 on 10th of December 2022 by each department as per the schedule shared with them. Faculty allocations and requested information for the preparation of the PPTs have also been shared with the faculty members.

5. Revised benchmark of NAAC

NAAC has updated and revised benchmarks for the quantitative metrics which will be effective from 1st of January 2023. Same has been shared with all the concern Heads of the departments. It was suggested that required actions will be taken accordingly to meet the revised benchmarks for the upcoming session.

6. To discuss progress for the Session 2022-23



- It was discussed that new value-added courses and certification programs will be introduced for the students.
- Participation of the students in Swayam and NPTEL will be improved, and it will be ensured that all the registered students appear for the exams.
- Workshop and FDPs for the faculty members will also be increased and maximum participation will be ensured.

7. MOMs of Various Committees for Session 2022-23

It was apprised that MOMs along with the Notice and Agenda for the session 2022-23 have been prepared and submitted to IQAC.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/

Date: 23/12/2022

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 24th December 2022 (Saturday) at 03:00 PM in the conference Hall (First Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 10/12/2022
- NAAC Criterion presentation by departmental faculty members
- Revised benchmark of NAAC
- To discuss progress for the Session 2022-23
- Comparison sheet of AQAR 2020-21 & 2021-22 and improvements for AQAR 2022-23
- Any other agenda with the permission of Chair


IQAC Coordinator

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

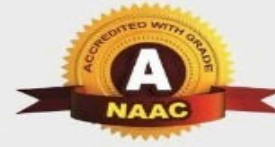
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BRIEF RECORD OF 23rd IQAC MEETING HELD ON 24.12.2022 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Sonam, Mr. Amit Aggarwal, Dr. Manoj Chauhan, Ms. Supriya Sharma.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 10/12/2022

The minutes of the previous meeting held on the 10/12/2022 were circulated and confirmed.

2. NAAC Criterion presentation by departmental faculty members.

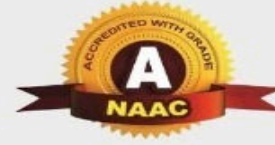
It was apprised that NAAC criterion presentations from 1 to 3 have been completed by all the departments and rest of the presentations are in progress. It has been observed that faculty members are using documents images and only reading content rather than presenting it during the presentations, therefore a sample PPT will be prepared and shared with all the departments by Tuesday. Along with improving the understanding about the NAAC, this activity is also an FDP to improve the public speaking and communication skills which will be recorded and a detail report for the same will be prepared for further course of actions.

3. To Apprise about Revised benchmark of NAAC

New and revised benchmark issued by the NAAC for upcoming AQAR were apprised and measures to improve the overall output were discussed. A detail presentation on the same will be delivered to all the faculty members and required actions will be taken to inculcate the changes.

4. To discuss progress for the Session 2022-23

It was apprised that a share point has been created for the documents and file sharing for the upcoming session 2022-23 along with this, detailed role and responsibilities with task



associated were communicated to all the concern faculty members for collection of data for the session 2022-23 in soft and hard form.

5. Comparison sheet of AQAR 2020-21 & 2021-22 and improvements for AQAR 2022-23

It was apprised that a detail comparison sheet of AQAR 2020-21 & 2021-22 has been prepared. There is visible progress in AQAR comparison sheet between current and the previous one along with this action taken on weaker areas of SSR and proposed action plan for the session 2022-23 were also discussed.

6. To sort and scrap old files from IQAC, Department Storerooms and Library

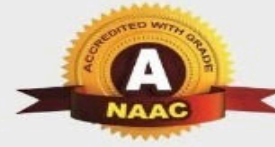
It was apprised that old files till 2020 have been sorted to scrap from IQAC, department storerooms and library by all the concern departments which include old SSR files, answer sheet, project files etc.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/

Date: 13/01/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 14th January 2023 (Saturday) at 03:30 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 24/12/2022
- NAAC Criterion presentation by departmental faculty members
- Revised benchmark of NAAC
- To discuss progress for the Session 2022-23
- Comparison sheet of AQAR 2020-21 & 2021-22 and improvements for AQAR 2022-23
- Any other agenda with the permission of Chair


IQAC Coordinator

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- Dean Academics
- HODs (All Departments)
- IQAC Members

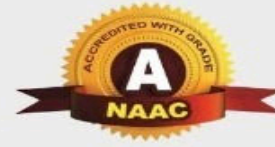
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BRIEF RECORD OF 24th IQAC MEETING HELD ON 14.1.2023 IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Mr. Amit Aggarwal, Ms. Supriya Sharma, and Mr. Mohit Bharti.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 24/12/2022

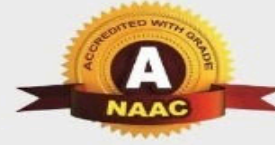
The minutes of the previous meeting held on the 24/12/2022 were circulated and confirmed.

2. NAAC Criterion presentation by departmental faculty members.

It was apprised that NAAC criterion presentations from 1 to 7 have been completed by all the departments. After sharing sample PPT with all the faculty members and improvements were visible in content and way of presenting the PPT.

3. To Apprise about Revised benchmark of NAAC

Updated benchmarks for HEI are classified as per the priority basis and quantitative measures have been informed and communicated with all the faculty members and heads of the departments via PPT and mail. A detail presentation was delivered to all the faculty members for better understanding and their suggestions were received for the same.



4. To discuss progress for the Session 2022-23

It was apprised that course files of Mgmt., and CTE are completed, and CA department has completed 02 semesters out of 03, apart from this files preparations are in progress on rest of points and will be completed within next week and will be uploaded on sharepoint.

5. Comparison sheet of AQAR 2020-21 & 2021-22 and improvements for AQAR 2022-23

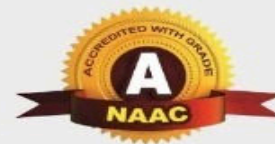
It was apprised that a detail comparison sheet of UG & Law AQAR 2020-21 & 2021-22 has been prepared. Areas where law academy is required to improve have been identified for further course of actions.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



BRIEF RECORD OF 25th IQAC MEETING HELD ON 06.02.2023 AT 03.30 PM IN CONFERENCE ROOM

Present Members:

Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Supriya Sharma, Ms. Sonam Singh and Dr. Manoj Chauhan.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 14/01/2023.

The minutes of the previous meeting held on the 06/02/2023 were circulated and confirmed.

2. To discuss revised NAAC criterion presentation by departmental faculty members

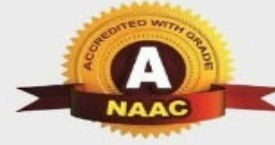
It was discussed that new NAAC criteria presentations from 1 to 7 will be created and presented by all departments on every Thursday from 3.00 to 5.00 pm after ULLAS, based on the observation of previous presentations. The prior one's observations will be shared with all faculty members. The IQAC coordinators of the relevant departments will ensure that all PPTs follow the appropriate structure and discuss the themes considering the observations.

3. To discuss interdepartmental short-term programs for capacity building of teaching and non-teaching staff members

It was decided that the Management, CA, and CTE departments would develop short-term capacity development programmes for teaching and non-teaching staff members based on their areas of expertise. The timetable, curriculum/course content, programme materials, and methods will be developed by department heads. Short-term programmes will be held every Friday after Ullas from 3:00 to 5:00 p.m.

4. To discuss UG Website updates

It was decided that all departmental IQAC coordinators will submit to the IQAC a detailed report on the improvements and upgrades needed on the UG website for the 2022-23 session.



Departmental IQAC coordinators will also be responsible for providing website content and needed documents in accordance with the format.

5. To discuss course files and documentation progress for the Session 2022-23

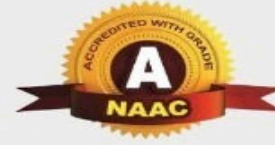
It was informed that the uploading of Mgmt., CTE, and CA department course files and documentation is nearing completion and would be completed by next week on SharePoint.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members



Ref: IPEM/IQAC/2022-23/

Date: 04/02/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 06th February 2023 (Monday) at 03:30 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 14/01/2023.
- To discuss revised NAAC criterion presentation by departmental faculty members
- To discuss interdepartmental short-term programs for capacity building
- To discuss UG Website update
- To discuss course files and documentation progress for the Session 2022-23
- Any other agenda with the permission of Chair

IQAC Coordinator

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

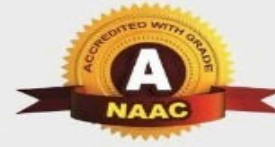
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BRIEF RECORD OF 26th IQAC MEETING HELD ON 11.03.2023 AT 04:15 PM IN CONFERENCE ROOM

Present Members:

Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Supriya Sharma, and Ms. Sonam Singh.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 06/02/2023.

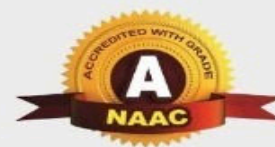
The minutes of the previous meeting held on the 06/02/2023 were circulated and confirmed.

2. To discuss interdepartmental short-term programs for capacity building

It was apprised that Inter-departmental faculty development programme on the topics of Workplace Communication and Relationship Management / Teaching Competence, Behaviour and Attitude/ E-learning Tools and Techniques for Teachers/ Fundamental Legal Rights and Duties has started from 11th March 2023. Preparations related to internal and external resource persons, brochure, collaborations, e-certificates etc have been completed and detailed scheduled has also being made and circulated. The introductory overview session would be conducted on the day when maximum faculty can attend the programme. A WhatsApp group of faculty members has been created and on daily basis attendance of faculty members will be shared in the group along with this an online assignment/quiz by the resource person will be shared with the participants and evaluation result will also be shared within the group. Geo tag photos and observations will also be recorded for the future purpose.

3. To discuss documents preparation planning for even semester

It was apprised that Course files and documentation of criteria 1-7 for the previous semester (July-Dec 2022) have been completed except for the documents related to external examination results along with this files and documents for the even semester has also been started.



4. To discuss research paper publication in UGC Care journals

It was apprised that three papers from Management Deptt have been sent for publication in UGC Care Journals and Seven more papers are being prepared by Management Faculty for UGC Care. Similarly, four papers from CTE have been sent for publication in UGC Care Journals.

5. To discuss faculty & students' participation in external conferences / FDPs / events

It was apprised that there has been a significant improvement in the participation of the faculty in external conferences/ FDPs/ Workshops in the last six months where the management faculty have participated in more than 50 conferences/ FDPs/ Workshops organized by other Institutes and similarly CTE Faculty have participated in 35, and Computer Application in 4 such types of events.

6. To discuss website updates as per NAAC requirements

It was apprised that the modifications need to be made in the Institute Website as per the NAAC requirements have been completed and follow-up being done with the concerned representatives for the updation of events, faculty details and club details of their respective departments.

7. To discuss update on collaborations/ MOUs with academic institutions/ research bodies/ industrial associations / social service organisation

It was apprised that MOU with CII has already been signed and telephonic communication/ mails / personal visits / follow-up is being done for converting the collaboration with Nile University (Nigeria), Bharti College (DU), CITF Global (Denmark), Ariel University (Israel), GERA, NI-MSME, PinkiShe, GIAM, ASAR and IRF etc. into MOU.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members

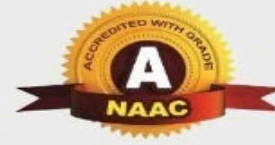
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Ref: IPem/IQAC/2022-23/

Date: 09/03/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 11th March 2023 (Saturday) at 04:15 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 06/02/2023.
- To discuss interdepartmental short-term programs for capacity building
- To discuss documents preparation planning for even semester
- To discuss research paper publication in UGC Care journals
- To discuss faculty & students' participation in external conferences / FDPs / events
- To discuss website updates as per NAAC requirements
- To discuss update on collaborations/ MOUs with academic institutions/ research bodies/ industrial associations / social service organisation
- Any other agenda with the permission of Chair


IQAC Coordinator

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

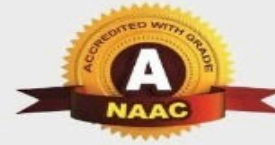
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BRIEF RECORD OF 27th IQAC MEETING HELD ON 23.03.2023 AT 04:00 PM IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Supriya Sharma, Mr. Mohit Bharti and Ms. Sonam Singh.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 11/03/2023.

The minutes of the previous meeting held on the 11/03/2023 were circulated and confirmed.

2. To discuss interdepartmental short-term programs for capacity building

It was apprised that Inter-departmental faculty development program on the topics of Workplace Communication and Relationship Management / Teaching Competence, Behaviour and Attitude/ E-learning Tools and Techniques for Teachers/ Fundamental Legal Rights and Duties has started from 11th March 2023. Till now CTE and Management department workshops have been completed including the workshop by external resource personnel. From Saturday onwards presentation by CA department will commence. On 31st March workshop by the external resource person will be conducted in hybrid mode. Preparation for the same have already been completed.

3. To discuss documents preparation planning for even semester

It was apprised that documents for the current semester are been prepared simultaneously. Events, Activity reports, paper publications etc. are uploaded on regular basis on the SharePoint.

4. To discuss research paper publication in UGC Care journals/books/patents

It was apprised that three papers from Management Dept. have been published so far in UGC Care Journals and Seven more papers have been sent by Management Faculty in UGC Care listed journals. Similarly, four papers from CTE have also been sent for publication in UGC Care Journals. Two books and patents along with one chapter in book has also been published by

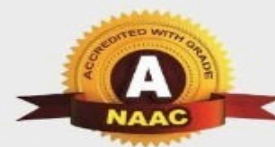
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management department, along with this one patent from the CA department has also been filed.

5. To discuss faculty & students' participation in external conferences / FDPs / events

It was apprised that there has been a significant improvement in the participation of the students and faculty in external conferences/ FDPs/ Workshops in the last six months where the management faculty have participated in more than 50 conferences/ FDPs/ Workshops organized by other Institutes and similarly CTE Faculty have participated in 37, and Computer Application in 4 such types of events. Students also are taking part in inter-institutional events and number of participations will increase in coming days.

6. To discuss website updates as per NAAC requirements

It was apprised that the modifications needed to be made in the Institute Website as per the NAAC requirements have been completed and along with the events, faculty and club details of CTE, CA and Mgt. departments.

7. To discuss update on collaborations/ MOUs with academic institutions/ research bodies/ industrial associations / social service organisation

It was apprised that MOU with Nile University (Nigeria) and CII has already been signed and telephonic communication/ mails / personal visits / follow-up is being done for converting the collaboration with Bharti College (DU), CITF Global (Denmark), Ariel University (Israel), GERA, NI-MSME, PinkiShe, GIAM, ASAR and IRF etc. into MOU. In future events and activities based on collaborations & MOUs will be organised to take proper benefits of the same.

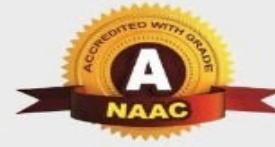
8. To discuss guidance and coaching classes for the competitive examination for the students

It was apprised that CTE department has already conducting CTET & UPTET coaching classes and in future, competitive exam coaching classes will be conducted for the BBA & B. Com students.

9. To discuss students and faculty exchange program

It was discussed that student and faculty exchange program with the universities and institutions of excellence will be scheduled to improve the exposure and learning of the students and faculty members.

The meeting ended with a vote of thanks to the chair.



IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members

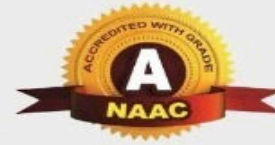
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Ref: IPEM/IQAC/2022-23/

Date: 22/03/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 23rd March 2023 (Thursday) at 04:00 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 11/03/2023.
- To discuss interdepartmental short-term programs for capacity building
- To discuss documents preparation planning for even semester
- To discuss research paper publication in UGC Care journals/Books/Patent
- To discuss faculty & students' participation in external conferences / FDPs / events
- To discuss website updates as per NAAC requirements
- To discuss update on collaborations/ MOUs with academic institutions/ research bodies/ industrial associations / social service organisation
- Any other agenda with the permission of Chair


IQAC Coordinator

Copy to:

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- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

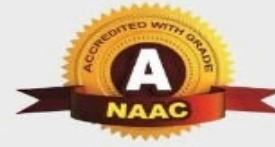
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BRIEF RECORD OF 28th IQAC MEETING HELD ON 08.04.2023 AT 04:00 PM IN CONFERENCE ROOM

Present Members:

Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Naveen Kumar, Mr. Pankaj Sharma, Ms. Supriya Sharma, Mr. Mohit Bharti and Ms. Sonam Singh.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 23/03/2023.

The minutes of the previous meeting held on the 23/03/2023 were circulated and confirmed.

2. To discuss interdepartmental short-term programs for capacity building

It was apprised that Inter-departmental faculty development program on the topics of Workplace Communication and Relationship Management / Teaching Competence, Behaviour and Attitude/ E-learning Tools and Techniques for Teachers/ Fundamental Legal Rights and Duties were started on 11th March 2023 now have been completed.

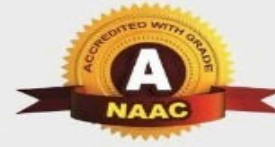
3. To discuss documents preparation planning for even semester

It was apprised that documents for the current semester are being prepared simultaneously. Events, Activity reports, paper publications etc. are uploaded on regular basis on the SharePoint.

4. To discuss inter-institutional workshop by management department

It was apprised that an inter-institutional workshop will be conducted by the management department on 19th May 2023 by Mr. Shashank Chaudhary on "Workplace Harmony and Modern-Day Challenges in School Education", brochure, creative and registration link are in process for the same.

5. To discuss tagging of trees and plant with name and QR code



It was discussed that under the criterion 7.1.2 tagging and QR code of the trees and plants will be created by the environment club and similar an activity to celebrate the world environment day will be organized by the communication club.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members

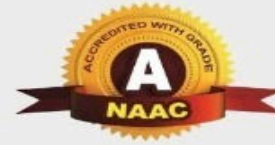
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NH-9, Ghaziabad, U.P.-201010

0120-4174500 | info@ipemgzb.ac.in



Ref: IPEM/IQAC/2022-23/

Date: 6/4/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 8th April 2023 (Saturday) at 04:00 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 23/03/2023.
- To discuss interdepartmental short-term programs for capacity building
- To discuss inter-institutional workshop by management department
- To discuss tagging of trees and plant with name and QR code
- To discuss documents preparation planning for even semester
- Any other agenda with the permission of Chair


IQAC Coordinator

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

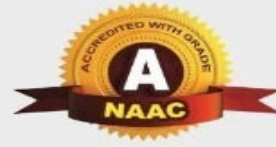
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0120-4174500 | info@ipemgzb.ac.in



Ref: IPEM/IQAC/2022-23/

Date: 03/05/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 4th May 2023 (Friday) at 03:30 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 21/04/2023.
- To discuss inter-institutional workshop by management department
- To discuss documents preparation planning for even semester
- To discuss social welfare activities
- Any other agenda with the permission of Chair


IQAC Coordinator

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members

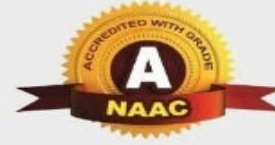
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BRIEF RECORD OF 30th IQAC MEETING HELD ON 04.05.2023 AT 03:30 PM IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Dr. Nishi Sharma, Dr. Meenakshi Tomar, Mr. Pankaj Sharma, Ms. Supriya Sharma, Mr. Mohit Bharti, Ms. Sonam Singh.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 21/04/2023.

The minutes of the previous meeting held on the 21/04/2023 were circulated and confirmed.

2. To discuss interdepartmental short-term programs for capacity building

It was apprised that an inter-institutional workshop will be conducted by the management department on 27th May 2023 by Mr. Shashank Chaudhary on “Workplace Harmony and Professional Ethics”, brochure, creative and registration and feedback links have been prepared. An organizing committee for the same has been constituted for the responsibilities’ allocations. Promotion and invitation for the same has been initiated.

3. To discuss documents preparation planning for even semester

It was decided that documents for the current semester are being prepared simultaneously. Events, Activity reports, paper publications etc. are uploaded on regular basis on the SharePoint. All the departments are hereby requested to prepare documents up to March 2023 in hard copies as per the criterion by 30th April.

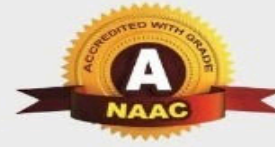
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4. To discuss social welfare activities.

It was decided that under the aegis of NSS and UBA some of the social welfare activities will be organised to showcase the institutional social responsibilities under the criterion 7, which will include some social awareness, environmental and public welfare activities.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

Copy to:

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- Director General
- Dean Academics
- HODs (All Departments)
- IQAC members

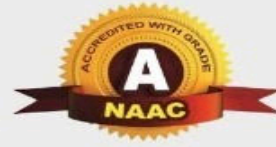
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Ref: IPEM/IQAC/2022-23/

Date: 17/05/2023

IQAC MEETING

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be on 18th May 2023 (Thursday) at 03:00 PM in the conference hall (Ground Floor). All the members are hereby requested to attend the same.

Agenda: -

- To Approve the minutes of the previous IQAC meeting held on 04/05/2023.
- To discuss inter-institutional workshop
- To discuss documents preparation for AQAR 2022-23
- To discuss MoUs & Research Publications
- To discuss planning for Institute Plants/ Trees, QR Coding and description presentation related Activity on 5th June 2023
- To discuss progress on developing Pledge related Certification Mechanism for NSS Activities
- To discuss Progress on Submission of SEG Proposal to UBA and Preparation of Course Content related to Verticals of Creativity/ Human Values & Personality Development/ Computer Proficiency
- Any other agenda with the permission of Chair

Copy to:

- Secretary
- Executive Director
- Director General
- Dean Academics
- HODs (All Departments)
- IQAC Members


IQAC Coordinator

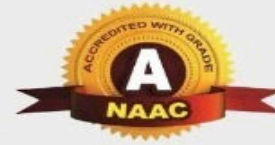
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0120-4174500 | info@ipemgz.ac.in



BRIEF RECORD OF 31st IQAC MEETING HELD ON 18.05.2023 AT 03:00 PM IN CONFERENCE ROOM

Present Members:

Mr. Shashank Chaudhary, Mr. Naveen Singh, Mr. Pankaj Sharma, Dr. Manoj Chauhan, Ms. Supriya Sharma, Mr. Mohit Bharti, Ms. Sonam Singh, Mr. Amit Aggarwal.

The formal meeting started with a welcome note from the IQAC Coordinator. The Chairperson requested all the members for an open house discussion on the various items on the agenda of the meeting to maintain quality and excellence at the institution. The following points were discussed in the meeting:

1. To Approve the minutes of the previous IQAC meeting held on 04/05/2023.

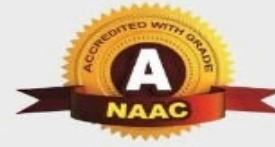
The minutes of the previous meeting held on the 04/05/2023 were circulated and confirmed.

2. To discuss interdepartmental short-term programs for capacity building

It was apprised that an inter-institutional workshop will be conducted by the management department on 27th May 2023 by Mr. Shashank Chaudhary on “Workplace Harmony and Professional Ethics”, brochure, creative and registration and feedback links have been prepared. An organizing committee for the same has been constituted for the responsibilities’ allocations. Promotion and invitation for the same has been initiated. Till now 10 teachers have registered for the workshop and 20 more have positive responses.

3. To discuss documents preparation planning for even semester

It was decided that documents for the current semester are being prepared simultaneously. Events, Activity reports, paper publications etc. are uploaded on a regular basis on SharePoint.



Departmental IQAC coordinators have been asked to take follow-up with the concerned faculty members for the progress of the documentation and uploading of data.

4. To discuss MoUs & Research Publications.

It was apprised that the management department have inked MoU with CII along with the execution of an activity. CA department have signed MoU with an organisation named TOFEE for the social and institutional purpose. Apart from these, talks to sign MoU with Eco-Roots, NHRC, and Shiksha Ek Pahal are in final phases. Till now management department have published 12 research paper in UGC Care and 2 more are in process, whereas IT department 01, CTE and Law have submitted 04 papers each for the publication in UGC Care.

5. To discuss planning for Institute Plants/ Trees, QR Coding and description presentation related Activity on 5th June 2023.

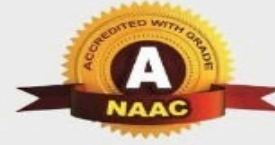
It was discussed that on 5th June World environment day will be celebrated in institute and to aware the students and faculty about the importance of eco system an activity of tagging QR code and presenting the benefits of the same will be presented by the students under the environment, communication, and IT club.

6. To discuss progress on developing Pledge related Certification Mechanism for NSS Activities.

It was discussed that according to the manner of NSS an OTP based web link will be created on website where students will be issue an E-Certificate after taking the pledge.

7. To discuss Progress on Submission of SEG Proposal to UBA and Preparation of Course Content related to Verticals of Creativity/ Human Values & Personality Development/ Computer Proficiency.

It was apprised that management, CTE and CA departments will conduct Art & Crafts, Human Values & Personality Development and Computer Proficiency related courses for the class 6th



,7th and 8th in phased manner in 6 months for villages adopted under UBA, where every program will be conducted for 2 months for each classes. For this development of course content and implementation road map are under progress.

The meeting ended with a vote of thanks to the chair.

IQAC COORDINATOR

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- IQAC members

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