



**Ref: IPEM/IQAC/2021-22/**

**Date: 20/12/2021**

### **NOTICE**

The Meeting of the Internal Quality Assurance Cell (IQAC) of Institute of Professional Excellence and Management will be held on 23<sup>rd</sup> Dec 2021 (Thursday) at 3 PM in the Conference Hall (GF). All the members are requested to attend.

### **AGENDA OF THE IQAC MEETING**

- 1) To confirm the previous minutes of the meeting held on 7<sup>th</sup> July 2021.
- 2) To discuss the Progress Report on Odd Semester Action Plan for academic Year 2021-22.
- 3) To discuss Action Plan for Academic Year 2021-22(Even Semester)

**IQAC Coordinator**

#### **Copy to:**

- Secretary, Laksh Educational Society
- Director IPEM
- Dean Academics IPEM
- HODs (All Departments)
- **IQAC Members**

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**MINUTES OF THE IQAC MEETING HELD ON 23<sup>rd</sup> DECEMBER 2021 THURSDAY IN  
THE CONFERENCE HALL AT 3PM**

**Present Members:** Mr. Anupam Goel, Dr R.K.Singhal, Dr Nishi Sharma, Mr Shashank Chaudhary, Mr Surendra Kumar, Dr Manoj Chauhan, Mr. Pankaj Sharma, Ms Archana Gupta, Dr Sangeeta Solanki, Mr. Rashid Ali, Mr. Jagdish Joshi, Mr. Vivek Singh

**Discussion held:**

**1) To confirm the previous minutes of the meeting held on 7<sup>th</sup> July 2021.**

The minutes of the previous meeting held on 7<sup>th</sup> July 2021 were Circulated and confirmed.

**2) To discuss the Progress Report on Odd Semester Action Plan for academic Year 2021-22**

All the HOD's and the IQAC representatives in each department briefed about the actions taken place as per the Action Plan chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement. The outcome achieved by the end of the odd semester of the Academic year 2021-22 was shared. It was also felt that few actions were yet to be taken place. It was planned to achieve the same in the even semester of the same academic year. Few major actions taken place were:-

- i. Initiation of Academic and Industrial Collaboration with Lebanese French University, Erbil ,Kurdistan(LFU), Assert IT Solution LLP Noida, ARNI Universty ,Kathgarh ,Himachal Pradesh, DGND, Rotary Club Of Ghaziabad, Beautiful Tomorrow
- ii. Two webinars are organized by each department, International Conference of Computer Application organized in the month of September/October. CTE and Management Intenational conference is scheduled in the month of March 2023
- iii. As part of the Extension and Outreach program Community camp was organized in the month of November.
- iv. Regarding Syllabus revision/Computer Application Department has initiated the with the affiliating University for Curricular Updating.
- v. Two papers in the Management department are sent for UGC care Journal Publication.
- vi. Conference proceeding of Computer Application department -International Conference is sent to Publisher.
- vii. Virtual internships were planned and organised
- viii. BCom Honours Program is likely to be introduced from the next academic year.

**3) To discuss Action Plan for Academic Year 2021-22(Even Semester).The following Action plan was proposed for the Academic Year 2021-22 (Even Semester)**

- Frequency of IQAC meetings to be increased

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**LAKSH**

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**INSTITUTE OF PROFESSIONAL  
EXCELLENCE & MANAGEMENT**

**AISHE Code-C-28651**

- Revision in Feedback Form and their analysis
- Installation of Vending Machine at Campus for Sanitary napkins
- To Subscribe N List E-Resource
- To Get Membership of National Cyber Resource Centre.
- Inclusion of IPEM Journals in UGC Care.
- Registration of Alumni Association
- Starting NSS program with Affiliating University
- Procedure for NCERT Awards for teachers.
- Contact NEMICT for free WiFi for cost reduction.
- E-content repository to be made available on website.
- Starting Procedure for obtaining Funds/Grants from UGC under 12(B) and 2(f)
- Awareness towards Saving water through Environmental Committee.
- Increasing Awareness for Single girl child scholarship provision from Govt. to all the Students
- Substantial Increase in Placements and Entrepreneurship Activities
- Modification in Internal examination system

**The meeting ended with a vote of thanks to the Chair.**

**IQAC Coordinator**

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- HODs (All Departments)
- **IQAC Members**

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